



WEST BENGAL STATE SEED CORPORATION LIMITED
(A Govt. of West Bengal Company)
Regd. Office : 6, Ganesh Chandra Avenue, (5th Floor), Kolkata – 700 013

Memo No. : 376 /WBSSC

Date : - 13-6-2022

Notice Inviting Tender
Tender Reference : WBSSCL/MD/KOL/NIT-10/2022-23
Sub: Invitation of Rate contract for Car Hiring Services

WBSSCL invites tenders from the bonafide and reputed car owners/agencies having licenses for commercial vehicles for supply of 10(ten) AC Motorcabs and 1(one) AC Maxicab on hiring basis on Government approved rates for official use in the Directorate of Agriculture, Government of West Bengal at Jessop Building, 63, N.S. Road, Kolkata-700001. The vehicles to be hired should not be more than 4 years of age.

Last Date of Submission of Tender : 24.06.2022 up to 2 P.M.

The details of the terms and conditions of the tender are available in the Head Office of WBSSC Ltd. in any work day during hours on 17th June, 2022 and from 20th June, 2022 to 23rd June, 2022 from 11 A.M. to 4 P.M.

Challu 13/06/2022

MANAGING DIRECTOR
WEST BENGAL STATE SEED CORPORATION LTD.
Date 13-6-2022

Memo No. 376/11(7)

Copy forwarded for information and necessary action :-

1. Director of Agriculture, Government of West Bengal & Ex-Officio Secretary, West Bengal
2. General Manager/ Finance & Accounts Officer/Company Secretary, WBSSC Ltd.
3. Senior Assistant (Store), WBSSC Ltd.
4. Notice Board of this office for wide circulation
5. M/s Tech Conjuror, 18C, Ananda Palit Road, Kolkata-700014 for uploading in the website.

Challu 13/06/2022
MANAGING DIRECTOR



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Tenders are hereby invited from bonafide and reputed car owners/agencies having commercial licenses for supply of 10(ten) AC Motorcabs and 1(one) AC Maxicab on hiring basis on Government approved rates for official use in the Directorate of Agriculture Government of West Bengal at Jessop Building, 63, N.S. Road, Kolkata-700001. The rate shall be as detailed under Terms and conditions in Annexure II. The vehicles to be hired should not be more than 4 years of age.

2. Details of the Tender are given below :-

2.1	Last Date & Time of Submission of Bid	24.06.2022 at 2 P.M.
2.2	Date and Time of Opening of Tender	24.06.2022 up to 2.30 P.M.
2.3	Type of Tender	Technical/Financial
2.5	Bid Validity	1 year from the Date of Agreement
2.6	EMD	Rs. 10,000/-
2.7	EMD Validity	90 days from the Date of Bid Opening
2.8	Contract Duration	12 Months from the Date of Awarding Contract with Provision for Termination with 30 days Notice. The Contract may be extended further subject to satisfactory performance with mutual agreement.

1. Scope of work, Format of bid and Terms and conditions of the Tender is enclosed as per the following details:

3.1	Eligibility and experience criteria	Annexure- I
3.2	Terms and conditions	Annexure- II
3.3	Instruction to Bidders	Annexure- III
3.4	Financial Bid	Annexure- IV
3.5	Self declaration as per Clause 4	Annexure- V

Chatterjee 13/06/2022

MANAGING DIRECTOR
WEST BENGAL STATE SEED CORPORATION LTD.

Memo No. 376/1/22

Date 13-6-2022

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1. Director of Agriculture, Government of West Bengal & Ex-Officio Secretary, West Bengal
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Chatterjee 13/06/2022
MANAGING DIRECTOR

Annexure-I

Eligibility and Experience Criteria

1. Any individual, sole proprietorship firm, Partnership firm, Limited or Private Limited Company having office in India can participate in the Tender.
2. The AC Motorcab and AC Maxicab to be provided by the agency should have commercial registration certificates from Motor vehicle authorities.
3. The AC Motorcab and AC Maxicab to be provided by the agency should be vehicles not more than 4 years of age.
4. The AC Motorcab and AC Maxicab to be provided by the agency should have Auto emission testing certificate and upto date Tax Clearance.

:: TERMS AND CONDITIONS :

1. Bidders shall also quote rates within the maximum admissible limit shown in the table below:-

Maximum Admissibility

Sl. No. (1)	Mass Emission Standard (2)	Category of vehicles (3)	Monthly hiring (5)	Remarks (6)
1.	Bharat Stage-III purchased on or after 01.05.2005 with Diesel/LPG/CNG Engine	Motor Cab and Maruti Omni (Standard)(Non-Air-condition)	Rs.465.00	1) Monthly rate is for 10 hours a day and additional charge @ Rs.20.00 per hour beyond 10 hours. Fuel allowed for monthly hiring is 1 litre for 12 K.m. in case of Motor Cab, Maruti Omni and 1 Ltr for 10 Km in case of Maxi-Cal other than Maruti Omni Mobile Oil @ 5 litres per 2500 Km run.
		Maxi Cab (Non-Air-condition)	Rs.490.00	
		Motor Cab/Maxi Cab with Engine Capacity Less than or Equal to 2000 CC(with Air-Conditioned)	Rs.495.00	
		Motor Cab/Maxi Cab with Engine Capacity More than 2000 CC (with Air-condition)	Rs.575.00	
2.	Bharat Stage-II/BS-III purchased on or after 01.05.2008 with Diesel/L.P.G./CNG Engine	Motor Cab & Maruti Omni (Standard) (Non-Air-condition)	Rs.475.00	1) Monthly rate is for 10 hours day and additional charge @ Rs.20.00 per hour beyond 10 hours. Fuel allowed for monthly hiring is 1 ltr for 12Km in case of Motor Cab, Maruti Omni and 1 litre for 10 Km in case of Maxi-Cab other than Maruti Omni. Mobile Oil @ 5 litres per 2500 Km run.
		Maxi Cab (Non-Air-condition)	Rs.490.00	
		Motor Cab/Maxi Cab with Engine Capacity Less than or Equal to 2000 C C with (Air-Conditioned)	Rs.525.00	
		Motor Cab/Maxi Cab with Engine Capacity More than 2000 C C with Air-condition)	Rs.590.00	

Sl. No. (1)	Mass Emission Standard (2)	Category of vehicles (3)	Monthly hiring (5)	Remarks (6)
3.	Other vehicles (not included under SI No. 1 & 2) with Diesel/L.P.G/CNG Engine	Motor Cab & Maruti Omni (Standard)(Non Air-condition)	Rs.445.00	1) Monthly rate is for 10 hours a day and additional charge @ Rs.20.00 per hour beyond 10 hours. Fuel allowed for monthly hiring is 1 litre for 12 K.m. in case of Motor Cab, Maruti Omni and 1 Ltr for 10 Km in case of Maxi-Cal other than Maruti Omni Mobile Oil @ 5 litres per 2500 Km run.
		Maxi Cab (Non-Air-condition)	Rs.460.00	
		Motor Cab/Maxi Cab with Engine Capacity Less than or Equal to 2000 C.C with (Air-Conditioned)	Rs.485.00	
		Motor Cab/Maxi Cab with Engine Capacity More than 2000 C.C with (Air-conditioned)	Rs.535.00	

Bidders quoting L1 rate within the admissible amount shall be entitled for selection.

2. The AC Maxicab or AC Motorcab provided by the agency should have commercial registration/ certificates from Motor vehicle authorities.
3. Every bidder participating in the bidding process must submit an affidavit(Notarised) in a Non-Judicial Stamp Paper of Rs. 10/- denomination containing a self declaration stating that "the participating bidder has not been convicted/blacklisted by any Government organization/semi or quasi Govt. organization/Corporation of GOI or any other State Government in the country during the last three years". Suppression of facts/events happened during the period in question shall invite punishment to be decided by the Corporation along with disqualification from bidding process.
4. The cabs will be normally engaged by the Corporation for official purpose and shall have to go throughout the State of West Bengal.
5. THAT the hired cabs shall be maintained properly and kept in good condition by the car owner. The seat cover and towels should be provided by the car owner and in case of breakdown, another cab of same condition as the original car should be provided to the Corporation as replacement by the said owner. If the owner fails to provide the substitute cab, the Corporation shall be at liberty to hire any other car from the market and the owner shall be liable to reimburse the additional expenses incurred by the Corporation.
6. The arrangement for garage, maintenance and repair of car shall be carried out by the car owner at his own cost.
7. That the mileage for garage shall be allowed for a distance of 10(ten) K.M.(both ways) and duty hours will be counted from the time of reporting and release.
8. That the owner shall at all times keep the cars fully insured against whatsoever claims that may arise.
9. That the Corporation shall not be liable for any claims made by third parties due to any accident caused by the hired cars.
10. The Corporation reserves the absolute right to accept or reject any or all tenders without assigning any reason thereof.

11. Payment will be made by means of RTGS/NEFT through Bank A/C against the submission of the bill in duplicate along with duty slip duly signed by the authorized officer.
12. The contract would be initially for a period of 12(twelve) months starting from the date of execution of the agreement. If the tenderer's service is found satisfactory, the contract with the service provider may be extended on year to year basis with mutual agreement. However, if any deficiencies are noticed during the currency of the contract period or any contractual dispute, the contract can be terminated by giving one month's notice.
13. The Corporation reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of Corporation for any justifiable reasons, not mandatory to be communicated to the tenderer.
14. After awarding the contract, the service provider shall enter into an agreement for performance of the contract with the Corporation.
15. If the contract is terminated on the grounds of deficiencies during the currency of its tenure or its extended tenure, if any, the Corporation shall have all rights to make alternative arrangements for a period of 45 days from the date of such termination or till a new quotation is finalized whichever is earlier and the difference in cost, if any shall be borne by the agency.
16. If the successful bidder fails to provide service to the Corporation in spite of repeated reminders then the Corporation shall reserve the right to engage any other car service provider in order to avoid disruption of service and the contract with the successful bidder shall be liable for cancellation and the Earnest Money Deposit(EMD) will be forfeited. In such a case, the authority shall have the right to debar the successful bidder or the car service providing company or any new company formed by him at a future date from participating in the tender(s) that may be invited by the Corporation (WBSSCL) during the next 3(three) years.
17. (a) If the event of failure to provide service by the L-1 car service providing agency in spite of repeated reminders, the L2 bidder will be offered to provide the car at the rate quoted by the L-1 bidder.
(b). If the event of failure to provide service by the L-1 and L-2 car service providing agency, the L3 bidder can be offered to provide the car at the rate quoted by the L-1 bidder.
18. Permission as laid down in FD Memo No. 4100-FB dated 13.12.2000 read with Transport Department Notification NO. 3564-WT/3M-81/98 dated 24.11.2008 and subsequent amendment thereto from time to time shall be applicable.
19. In case of hiring of a vehicle for more than 10 days in a month or hiring of vehicle in a regular manner the rate of hiring should be on monthly rate on prorata basis.
20. The responsibility of guarding the hired vehicles for any loss, theft etc. will rest upon the supplier of the hired vehicles. WBSSCL will also not be held responsible for the following:-
 - i) Any damage caused due to accident.
 - ii) Compensation, if any awarded by the Court in the case of traffic violation of the car and its drivers.
 - iii) Any taxes or charges that may be levied by the State Government/Central Government.

21. The vehicles will not be used usually on Sunday or holidays if not specially requisitioned. If the supplier fails to supply on requisition, for whatever reasons penalty equivalent to two times of daily hiring charges may be imposed on the supplier of the vehicle for each case of failure to supply vehicles.
22. The servicing of vehicles should be done by the supplier at his own cost with prior intimation so that duty may be adjusted.
23. The hiring charge quoted by the agency shall be fixed for the period of the contract and no request for escalation of rate shall be entertained before expiry of the period of the contract
24. The successful bidder shall abide by the terms and conditions laid down in G.O. No. 3564-WT /3M-81/98 dated 24.11.2008 issued by the State Government.

Annexure-III

Instruction to Bidders

1. The bid should contain the following documents and must reach this office within 2 P.M. on 24.06.2022:-
 - i) Attested copies by self/authorized person of valid Trade License, P.A.N., GST Registration Certificate.
 - ii) Self declaration in Non-Judicial Stamp paper of Rs.10/- denomination as per Clause of 4 of the Terms and conditions in the prescribed format as per Annexure-V.
2. The rate should be quoted on monthly basis both in figures and in words inclusive of all taxes applicable in West Bengal as per Annexure-IV in the letterhead of the bidder.
3. The Tender shall be valid for 1(one) year from the date of opening of Financial bid.
4. The tenderer is being permitted to give tenders in consideration of the stipulation on his part that after submitting his tender he will not resign from his offer or modify the terms and conditions thereof. If the tenderer fails to observe and comply with the foregoing stipulation, the amount of EMD will be forfeited.

(To be printed on letter head of the Bidder)

Annexure-IV

To
The Managing Director
West Bengal State Seed Corporation Limited
6, Ganesh Chandra Avenue, 5th Floor
Kolkata-700013

Sub: Tender for Car Hiring services in the Corporation
Ref: WBSSCL/MD/KOL/NIT-10/2022-23 dated 13.06.2022

Sir,

With reference to your NIT bearing No. cited above I am to submit my quotation for supply of AC Motor Cab and AC Maxicab which is as under :-

Mass Emission Standard (1)	Category of vehicles (2)	Monthly hiring charge(Rate/day) (Rs.) (3)
Bharat Stage-IV purchased with Diesel/LPG/CNG Engine	Motor Cab/Maxi Cab with Engine Capacity Less than or Equal to 2000 CC(with Air-Conditioned)	
	Motor Cab/Maxi Cab with Engine Capacity More than 2000 CC (with Air-condition)	

I further affirm that I have read and fully understood the NIT and agree to abide by all the terms and conditions laid therein. In case, I fail to abide by the terms and conditions or carry on the contract satisfactorily, I will be liable for termination of the contract as mentioned in the terms and conditions.

Yours faithfully,

Date:

(Signature of the Bidder with seal)

Name:

Address:

Contact No.

Annexure-IV

AFFIDAVIT

(Annexure –V to Tender Reference No. WBSSCL/MD/KOL/NIT-02/2022-23 dated 13.06.2022

I, _____ s/o Shri _____ aged ____ years residing at _____ working as Proprietor/Partners /Director of _____ having its Registered Office _____ do hereby solemnly affirm and declare on oath as under:-

1. That I am/We are competent to swear this Affidavit being Proprietor//Partners/Director of _____ .
2. That my Firm/our Firm _____ is a proprietorship Firm/partnership firm/Company, is participating in the tender as supplier of AC Motorcabs and AC Maxicab.
3. That We the partners of _____ a partnership firm confirm that there is no change in the status of the Partnership Deed dated _____
4. That I/We hereby confirm and declare that bidders, their associates, sister concern etc. belonging to the same group have not being blacklisted/delisted or put on holiday by any institutional agencies/Govt. Dept/Public Sector Undertaking or any organisation etc. during the last three years.
5. That any licenses/statutory obligations that expire during the contract period shall be duly renewed without any lapses.
6. Details of sister concern as on date is given as below:-

Name of the Firm	Year of Establishment	Type of Business	Common Partners/ Directors	Details of Association% age of interest of Partners

7. That I/We further undertake that in case of facts contained above and in our application is found otherwise or incorrect or false at any stage, my/our firm/company/group/sister concerns /associate companies shall stand debarred from participating in present and future tenders of WBSSCL.

(Signature of the Proprietor//Partners/Director with seal)

DEPONENT(S)

Verified at _____ on _____ that the content of para(s) 1 to 7 of this Affidavit are true to the best of my knowledge and no part of this is false and nothing has been concealed or falsely stated therein.

(Signature of the Proprietor//Partners/Director with seal)

Date :

DEPONENT(S)